

**AMNESTY  
INTERNATIONAL**



# AGENDA

## **CHAIRS ASSEMBLY AND DIRECTORS FORUM 2014 21-22 JUNE 2014 WOKEFIELD PARK, READING, UK**

AMNESTY INTERNATIONAL MEMBERS ONLY

AI Index: ORG 41/002/2014

To: Sections and Structures  
From: Governance Programme  
Date: 25 April 2014

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### **SUMMARY**

This is the agenda for the Chairs Assembly (CA) and Directors Forum (DF) that will be held near Reading in June 2014.

### **DISTRIBUTION**

This is an internal document which is being sent to all sections and structures

### **RECOMMENDED ACTIONS**

Please ensure this document is brought to the attention of the Chair and Director of your section or structure.

Please send your questions for the International Board or the Secretary General, in addition to any other questions you may have, to the Governance Programme at [chairs.assembly@amnesty.org](mailto:chairs.assembly@amnesty.org)

**Please note:**

Per the Chairs Assembly Standing Orders, the CA only makes decisions as referred to it by the International Council Meeting (ICM). The CA is not primarily a decision-making forum. It is an opportunity for ideas and input, and to raise questions and concerns.

**Papers**

Papers will be posted on the Chairs Forum intranet wiki and the Directors intranet wiki. Participants are asked to bring their own copies of their papers to the meeting as hard copies will not be available on-site.

Access to papers via the Governance portal: <https://intranet.amnesty.org/wiki/display/GHPP/1.+Home>

Direct access to the Chairs Assembly wiki page:

<https://intranet.amnesty.org/wiki/display/GHPP/CADF+June+2014>

Direct access to the Directors wiki page: <https://intranet.amnesty.org/wiki/display/SECDIR/0+-+Joint+CA+and+DF+June+2014>

**Please log into this site using your intranet username and password -also known as OpenID.** If you do not already have a username and password please contact your Intranet Gatekeeper. If you have any problems that your gatekeeper is unable to solve, or if your section or structure does not have a gatekeeper please email: intranet@amnesty.org.

**Papers List**

Please note papers shown **in bold** have already been distributed to the movement.

Index Number	Title	Agenda session
<b>Required</b>		
	Global Transition Project Update	
	Strategic Goals	
	CFSC Report	
	Key Issues for Governance Reform: Consultation with the movement	
	Report on accepting funding from States and Foundations (Decision 18)	
	Update on Sex Workers Policy	
	Fundraising	
	My Body, My Rights and Stop Torture campaign updates	



**CHAIRS ASSEMBLY AND DIRECTORS FORUM AGENDA****Saturday 21 June 2014**

<b>Time</b>	<b>#</b>	<b>Session</b>
<b>JOINT CA/DF SESSIONS</b>		
<b>08:30</b>	<b>1</b>	<ul style="list-style-type: none"> <li>▪ Welcome: Janet MacLean, ICM Chair and Genevieve Garrigos, Chair of the Chairs Forum Steering Committee</li> <li>▪ Welcome and expectations for the meeting: Nicole Bieske, Chair, International Board and Salil Shetty, Secretary General</li> <li>▪ Agenda overview</li> <li>▪ Agree Standing Orders, appoint tellers and election officers</li> </ul>
<b>09:00</b>	<b>2</b>	<p><b>Global Campaigns</b></p> <ul style="list-style-type: none"> <li>▪ This session will provide an overview of the two global campaigns so far, covering global launches, strategic issues and campaign trajectories for the months ahead. It will also be a space to reflect on operational challenges and buy in / movement's engagement in the campaigns</li> </ul>
<b>09:45</b>	<b>3</b>	<p><b>Strategic Goals</b></p> <ul style="list-style-type: none"> <li>▪ We will discuss emerging ideas for Strategic Goals (our new strategy for 2016-2019). We will also have an update on the development of the goals and the planned next steps</li> </ul>
<b>11:15</b>	<b>Break</b>	
<b>11:45</b>	<b>4</b>	<p><b>The Global Transition Programme (GTP)</b></p> <ul style="list-style-type: none"> <li>▪ The purpose of this session is to discuss the status of the Regional Offices, and the results of the Wave 2 consultation, issues, learnings and interim evaluation</li> </ul>
<b>13:15</b>	<b>Lunch</b>	
<b>14:45</b>	<b>5</b>	<p><b>Update from the International Board</b></p> <ul style="list-style-type: none"> <li>▪ The Board will provide an overview of their work, and updates on financial matters, the Resource Allocation Mechanism (RAM), Remuneration Committee and those International Council Meeting (ICM) decisions that are not covered in separate sessions</li> </ul>
<b>15:15</b>	<b>6</b>	<p><b>Update from the Secretary General</b></p> <ul style="list-style-type: none"> <li>▪ The Secretary General will brief Chairs and Directors on key achievements and learnings at the international level</li> </ul>
<b>15:45</b>	<b>7</b>	<p><b>Q&amp;A with the Leadership</b></p> <ul style="list-style-type: none"> <li>▪ The purpose of this session is for sections and structures to pose questions to the leadership</li> </ul> <p>Please send questions for the International Board or the Secretary General in advance to <a href="mailto:chairs.assembly@amnesty.org">chairs.assembly@amnesty.org</a></p>
<b>17:00</b>	<b>Break</b>	
<b>17:30 – 18:30</b>	<b>8</b>	<p><b>Regional meetings</b></p> <ul style="list-style-type: none"> <li>▪ The purpose of these sessions is for sections and structures to discuss Governance Reform in a regional context</li> </ul>
<b>18:30</b>	<b>Close</b>	



Sunday 22 June 2014

Time	#	Session
<b>CHAIRS ASSEMBLY</b>		
08:30	9a	<b>CFSC report, presentation of candidates</b>
09:00	10	<b>Fundraising and Growth</b> <ul style="list-style-type: none"> <li>▪ <b>We need a culture change</b> - This session will focus on building a positive culture of philanthropy - how to change views in leadership and/or the membership and dealing with resistance to fundraising and change</li> </ul>
10:00	<i>Break</i>	
10:30	11	<b>Joint Session with Directors - Governance Reform / Core Standards</b> <ul style="list-style-type: none"> <li>▪ Following ICM 2013 Decision 7, at the start of the consultation on our governance and how it could be improved, this session will provide an opportunity to seek clarification and commence discussions</li> <li>▪ There will also be a presentation of feedback following the recent consultation on the Core standards Self-assessment Toolkit and Guidelines</li> </ul>
12:00	<i>Lunch &amp; CFSC elections</i>	
13:15	12	<b>Joint Session with Directors - Sex Work Policy</b> <ul style="list-style-type: none"> <li>▪ The purpose of this session is to focus on the issues underlying the proposed policy and to have a brief presentation by those affected (Sex Workers' Group/ Survivors' Group) and a debate on what AI's position should be</li> </ul>
14:30	13a	<b>Skills building workshop</b> Board assessment and transition
15:45	14	<b>Joint Session with Directors - Closing remarks</b> <ul style="list-style-type: none"> <li>▪ Election results</li> <li>▪ Summary of meeting</li> <li>▪ Thanks</li> </ul>
16:00	15	<b>Close and departures</b>

Sunday 22 June 2014

Time	#	Session
<b>DIRECTORS FORUM</b>		
08:30	9b	<b>Fundraising and Growth</b> <ul style="list-style-type: none"> <li>▪ Are we in a fundraising state of mind? How do we turn our human rights work into fundraising gold? This session will look at examples of how organizations have succeeded in building their donor base, and their impact. This will touch on the current data of where we are and where we are currently headed, and challenge us to do more</li> <li>▪ RAM grants &amp; loans process for 2015</li> </ul>
10:00	<i>Break</i>	
10:30	11	<b>Joint Session with Chairs - Governance Reform / Core Standards</b> (see above)
12:00	<i>Lunch</i>	
13:15	12	<b>Joint Session with Chairs - Sex Work Policy</b> (see above)



<b>14:30</b>	<b>13b</b>	<b>Skills building workshop</b> Increasing and assessing impact
<b>15:45</b>	<b>14</b>	<b>Joint Session with Chairs - Closing remarks</b> <ul style="list-style-type: none"><li>▪ Election results</li><li>▪ Summary of meeting</li><li>▪ Thanks</li></ul>
<b>16:00</b>	<b>15</b>	<b>Close and departures</b>

